



INMATE MOVEMENT

POLICY.

Inmate movement throughout the Deschutes County Sheriff's Office – Adult Jail (AJ) is an integral part of daily operations. Safety and security are top priority when inmates are moved from one area to another. Members must be aware at all times that inmates may be in the process of moving from housing units to programs, video court, recreation yards or to booking for transport out of the facility.

PURPOSE.

The purpose of this policy is to provide guidelines to members for the responsible, safe and secure movement of inmates throughout the facility.

OREGON JAIL STANDARDS:

- None

REFERENCES:

- United States Constitution, Fourth Amendment (Unreasonable searches and seizures)
- United States Constitution, Eight Amendment (Probation against cruel and unusual punishment)
- Title VII of the Civil Rights Act of 1964 (Equal Employment opportunities)
- Oregon Constitution, Article I, Section 9 (Unreasonable searches and seizures)

DEFINITIONS.

Cell In. Member notification for inmates to cease all movement and return to their assigned cell or assigned bunk. Any member for any emergency or operational need can give this order.

Frisk Search. Also known as pat down search. See AJ [Inmate Searches Policy No. CD-8-7 Inmate Searches](#).

Secured Housing Unit (SHU). The area of the facility containing housing units 100 through 1100, the recreation yards, law library, control center, and programs room. It is entered via the main hallway or the visiting hallway.

PROCEDURES.

SECTION A: GUIDELINES

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- A-1. Intake/Housing.** When the lodging decision is made, a deputy will escort the inmate to the designated housing area or cell. When escorting the inmate, the deputy(s) will walk to the side and slightly behind the inmate.
- A-2. Release.** Members will inform inmates scheduled for release to gather all personal and issued items in their possession, except the cell mattress.
- a. Deputies will conduct a search of the cell area assuring all the inmate's possessions are accounted for.
 - b. Deputies will escort the inmate to the booking area for their release.
 - c. Released inmates will be escorted from the booking area through the main hallway and through the corridor to Inmate Services.
 - d. Released inmates are not allowed to carry potentially dangerous property through the facility.
 - e. Deputies will carry the inmate's property and hand it to the inmate once they are outside of the facility.
 - f. Hats and/or hoods will not be worn by inmates until they have exited the AJ.
- A-3. Security Escort.** All inmates serving a disciplinary sanction or are classified Maximum – 8, will be escorted by no less than two deputies for any movement outside their assigned housing unit. Inmates serving a disciplinary sanction will be handcuffed behind their back. Inmates classified Maximum – 8 will be restrained in full restraints with leg irons and either handcuffs behind their back or belly chains.
- A-4. Courthouse Transport.** Inmates scheduled to appear at the courthouse will be escorted from their housing unit to the booking area. No personal possessions will be allowed, with the exception of legal paperwork. Inmates will be pat down searched prior to transport.
- A-5. Video Court.** Inmates will be contacted through the intercom system of their scheduled video court appearance. Members assigned to the control center will direct inmates from each housing unit/cell to video court. Deputies will assist the inmate in the direction they will need to travel while monitoring the movement of all inmates scheduled to appear for video court.
- A-6. Recreation.** Members assigned to the control center will, via the intercom system, direct eligible inmates to the recreation areas. Members will visually monitor the inmates as they walk from their assigned housing area to the recreation yard. Deputies will monitor and direct as needed from the main hallway. Inmates housed in the central and south side of the jail will be escorted by deputies.
- A-7. Inmate Workers.** Inmate workers will be allowed access to areas otherwise not authorized, dependent on job responsibilities. Inmate workers will perform tasks in the secure hallways for the purpose of sweeping and mopping, clothing and linen exchange,

special cleaning chores, and other activities as assigned by deputies. Members assigned to the control center will only open security doors and direct the activities of inmate workers when safe and practical.

- A-8. Inmate Movement Stoppage.** There will be no inmate movement during the formal head count at 0600 hours and 1800 hours until the count is complete. There will be no movement of inmates during meal service until all meal trays are accounted for – except as allowed by a supervisor or in an emergency.
- A-9. Deputy Discretion.** Nothing in this policy interferes with deputy discretion if the deputy feels compelled to exercise more caution in the performance of inmate movement through the facility.

FORMS: None